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ROBERT R. MOTON, *Principal* WARREN LOGAN, *Treasurer*

TUSKEGEE NORMAL AND INDUSTRIAL INSTITUTE
Booker T. Washington, *Founder*
TUSKEGEE INSTITUTE, ALABAMA

CIRCULAR *of* INFORMATION

NOTICE

The school year is divided into two terms. The first term begins the second Thursday in September and the second begins the last Monday in the January following.

The C Preparatory Class, which is equivalent to a standard fifth grade, is the lowest class in school.

Applicants are expected to be far enough advanced in their studies to pass the entrance examinations to the C Preparatory or a higher class.

The six weeks Summer School for Teachers begins the first Monday in June.

Information

For persons wishing to enter

Tuskegee Normal and Industrial Institute

1923

READ CAREFULLY

This circular should be read carefully by those who wish to enter Tuskegee Institute. All applicants should satisfy themselves before coming that they can meet the requirements in full.

ADMISSION OF STUDENTS

APPLICATION BLANKS AND ADMISSION CARDS — Application blanks will be sent to any address upon request. Every person wishing to enter Tuskegee must fill out one of these blanks and return it to the school together with two letters of recommendation. A CARD OF ADMISSION will be sent to each person whose application has been accepted. NO ONE SHOULD LEAVE FOR TUSKEGEE BEFORE RECEIVING THE CARD OF ADMISSION. Upon arrival at Tuskegee each student will be required to present the CARD OF ADMISSION before being allowed to register.

AGE—Applicants for admission to Day School must be at least 14 years of age at the time of entrance. Applicants for admission to Night School must be 16 years of age or over at the time of entrance.

CHARACTER—Applicants for admission to Tuskegee Institute must be of good moral character. In addition, they must be earnest in purpose, honest and diligent.

HEALTH—Applicants for admission should be physically normal and in sound health and must pass our physical and medical examination.

PREVIOUS TRAINING — Applicants must be far enough advanced to pass the examination for our C Preparatory Class, which is equivalent to a standard fifth grade.

SCHOOL TERM

The school term begins the second Thursday in September and closes the last Thursday in May following. Students are required to enter before the opening day and remain through the entire school year.

REGISTRATION—New students are required to enter not later than Thursday before the opening of school.

Old students who wish examinations to remove conditions are required to enter not later than Thursday before the opening of school.

Old students who are not to take examinations for removing conditions are required to enter not later than Tuesday before the opening of school.

SCHEDULE OF ARRIVAL AND REGISTRATION

Registration and examinations to remove conditions for students who are spending their vacation at Tuskegee Institute and for students who arrive at the Institute prior to September 1st—Saturday, September 1st.

New students arrive—Thursday, September 6th.

Old students who wish examinations to remove conditions, arrive —Thursday, September 6th.

Entrance examinations and examinations to remove conditions—Friday, September 7th.

Old students arrive—Tuesday, September 11th.

General registration day—Wednesday, September 12th.

Fall term begins in all departments —Thursday, September 13th.

NOTICE—Students who fail to arrive on or before the date appointed for their arrival, if permitted to enter at all, will be required to pay an extra charge of $3.00 for registration; exception being made only in the case of students, who before the opening of school, have obtained permission for late registration from the Principal.

ALL YOUNG MEN upon arrival will report to the office of the Commandant in the Office Building.

ALL YOUNG WOMEN upon arrival will report to the office of the Dean of Women in White Hall.

EXPENSES

Each student is required upon entering, to pay an Entrance Fee of $15.00 and Athletic Fee of $1.00. This does not pay any of the school expenses and is not refunded unless for some reason the student is not admitted.

Board, including room, heat, light, laundry, etc., is $15.00 per month for all students except Graduate Students, whose board is $16.00 per month. Board must be paid in advance on the first or not later than the fifth of each month.

No student is registered for a shorter time than one month, and those who leave before the end of the month are charged with a full month's board aside from paying the entrance fee.

In general the school makes no charge for tuition, but reserves the right to make such a charge in the

case of students who are financially able to meet all the expenses of their education.

Each student is required to bring three white table napkins, three white pillow cases, three white sheets, one white bed spread, and two blankets. Students who come without these may purchase them at our General Stores.

APPROXIMATE EXPENSES FOR YOUNG MEN

Each student taking a trade in the Mechanical Department must provide himself with tools such as are most commonly used in his trade. Tools other than those purchased by the student are provided by the institution. The cost of the tools which each student must purchase is approximately $3.00.

On entering school, each young man student should be prepared to pay at least $47.00.

Entrance Fee	$15.00
First month's board	15.00
Approximate cost of books	8.00
Tools for industrial students	3.00
Deposit for uniform	5.00
Athletic Fee	1.00
Total	$47.00

In addition there is a nominal fee to cover laboratory expenses for students in advanced classes.

RESERVE OFFICERS' TRAINING CORPS

The War Department has established a Junior Unit of the Reserve Officers' Training Corps at Tuskegee Institute. All male students who are citizens of the United States and not less than 14 years of age and classified as Second Year students or higher and who are physically fit are eligible to enter this Unit. All members of the Reserve Officers' Training Corps are furnished a uniform and equipment free of cost. They are required, however, to deposit with the Institute $5.00 as security for the return of the articles furnished them. The $5.00 deposited by the student will be refunded when the articles issued him are returned to the Institute.

Young men who are not members of the Reserve Officers' Training Corps are required to provide themselves with uniforms. The uniform now used costs approximately $6.00.

APPROXIMATE EXPENSES FOR YOUNG WOMEN

On entering school, each young woman should be prepared to pay at least $49.25.

Entrance Fee	$15.00
First month's board	15.00
Approximate cost of books	8.00
Uniform dress	5.00
Uniform hat	2.25
Gymnasium outfit	3.00
Athletic Fee	1.00
Total	$49.25

The complete outfit for young women may be purchased at the school. The prices, however, are subject to change without notice on account of the uncertainty of the cost of material.

DAY SCHOOL

For admission to the day school, students must be at least able to pass the entrance examination for the C Preparatory Class, which is the equivalent of a standard 5th grade.

Students of the Day School are in the Academic Classes one day and at their industrial work the next, thus putting in three days during the week in the Academic Department and three in the Industrial Department. The students are allowed credit for their work according to a schedule. In this way they are given a chance to reduce cash payments for board according to the table above.

Some students by working the required time and giving satisfaction in their work, are able to reduce the cash amount which they are required to pay for board. The school, however, does not guarantee that students shall work out a stipulated amount. Some earn but very little, or nothing, until they become advanced at their trades and their work becomes of some value.

NIGHT SCHOOL

For admission to Night School, students must pass the entrance examination for the C Preparatory Class. They must be 16 years of age or over, strong and healthy.

Students who have but little money and yet wish to secure an education, are given a chance to enter Night School, provided they meet the entrance requirements and are able to do sufficient work to earn their board. They are required, however, to pay the same entrance fees as the Day School students and must also pay their first month's board in advance.

Night School students work during the day on the farm or at other industries and attend school for two hours at night for a year or more. They are credited for their work according to our wage schedule.

When opportunities permit, Night School students are allowed to choose their trades and to enter directly upon their trade work.

By working full time and doing satisfactory work, some Night School students earn more than the cost of their board. What may be earned over expenses, is placed to their credit to help pay board as they further pursue their course of study at Tuskegee Institute. This credit, however, is not transferable.

Only a limited number of students can be admitted to Night School. Applicants will note that there is no class in the Night School above the A Preparatory Class, the equivalent of a standard seventh grade.

SPECIAL STUDENTS

Students who can qualify either by examination or satisfactory recommendations to enter our Second Year Normal Class, Third Year Normal Class or Fourth Year Normal Class but who have not had industrial training equivalent to that required of regular students of these

classes will be permitted to specialize in their trades until they have covered the trade work required for regular classification. Special students will go to their trades each day and take such subjects at night as may in the opinion of the school seem wise. Night courses are to be closely correlated with the trade work.

GRADUATE STUDENTS

To enter the Graduate Course a student must have completed the course at Tuskegee Institute or a course equivalent to that required for graduation at Tuskegee Institute.

Graduate work is given in Agriculture, Mechanical Trades, Nurse Training, Millinery, Sewing, Cooking, etc. These courses should be completed in two years.

The cost of board for graduate students is $16.00 per month and must be paid in advance.

Graduate students are not required to wear uniforms or to drill. They are required to observe the other rules and regulations governing students.

INDUSTRIAL WORK

The following trades and industries are taught: Agriculture, Blacksmithing, Brickmasonry, Basketry, Architectural Drawing, Carpentry Repairs, Carpentry, Carriage-trimming, Dairying, Mechanical Drawing, Dressmaking, Applied Electricity, Harnessmaking, Housekeeping, Horticulture, Steam Engineering, Laundering, Machine Shop Practice, Mattressmaking, Millinery, Nurse Training, Printing, Plain Sewing, Plastering, Poultry Raising, Painting, Plumbing, Stock Raising, Cooking, Shoemaking, Tailoring, Tinning, Wheelwrighting, Woodturning, Automobile Repairing, Photography. Students are permitted as far as possible to have a choice of the industries at which they shall work. It is often the case that a student cannot be assigned to the trade of his choice on entering, owing to the crowded conditions. In such case, he is given work on the farm or some other work to do until a vacancy occurs in the desired trade. The industrial courses cover three years.

SMITH-HUGHES VOCATIONAL COURSE

The Tuskegee Normal and Industrial Institute has been designated as one of the institutions of the State of Alabama to carry on the vocational and teacher-training work under the Smith-Hughes Act. Courses have been mapped out and classes organized for the training of teachers in agriculture, home economics, trades and industries.

PHELPS HALL BIBLE TRAINING SCHOOL

The desire to increase the opportunity of those who wish to fit themselves for the ministry or other forms of Christian work in the South has been long felt. To meet the need, a generous friend in New York erected at Tuskegee a building, called Phelps Hall, containing a chapel, library, and reading room, office, three recitation rooms, and forty sleeping rooms to be used as a Bible school. This De-

partment opened January, 1892. The teaching is wholly undenominational. It is the aim of this department to help all denominations and to antagonize none. The Bible School is not in opposition to any other theological work now being done, but is simply a means of helping.

The course of study covers three full years and includes the study of Bible, Preaching, History, Christian Doctrine and Christian Service. This course is so arranged, however, that all Bible students carry a full year of academic subjects along with a half year of Bible School subjects, which leads finally to the Institute's diploma for all those who satisfactorily complete the required course.

The Department offers two lines of study, one for candidates for the ministry, and the other for Sunday school workers and others who wish to serve the church effectively as laymen. The increasing demand for trained Sunday school workers has opened a field of service in which many are now devoting their whole time as salaried workers with a corresponding increase in their helpfulness to the church.

The courses are open to both men and women on equal terms, and their aim is to supply the church with a trained ministry and laity to keep pace with the rapid development of the race.

Bible students are given an opportunity to work out a large part, and in some cases, all of their board, and no worthy student need be discouraged for want of means to enter upon his course of preparation for Christian work. Those who desire to enter the Bible Training School should apply in advance and plan to be present at the opening of the school term.

DISCIPLINE

The rules governing the school are designed to promote the welfare and happiness of all.

It is understood that students who enter this institution obligate themselves to abide by its rules and regulations.

Each student is required to have a Bible.

The demerit system has been adopted by the school as the principal method of discipline for misconduct. Thirty-three and one-third demerits constitute a "warning," and upon receiving three warnings a student is liable to suspension or expulsion according as the Executive Council may determine.

No student is registered for a shorter time than one month, and those who leave before the end of the month are charged with a full month's board aside from paying the entrance fee. When parents or guardians desire to have children leave school they should write directly to the Principal and get permission for them to do so. It is a violation of the rules of the school for students to leave without permission. Accounts must be settled before students are excused.

Students are liable to be dropped from school for inability to master their studies, for irregularity of attendance or for failure to comply with the regulations of the school after due notice.

Students' accounts must be settled by the 5th of each month, otherwise students are suspended from classes and trades until such payments are made. These payments should be made directly to the Principal or Treasurer of the school. When parents thus make payments, a receipt for the amount is given.

ADVANTAGES

The school is situated near the center of the state in one of the most beautiful and healthful communities and can be easily reached by railroad. It is one mile from the center of the town of Tuskegee. Those who wish to send their children to a place where they will not be surrounded by temptations of a large city can find no better place than Tuskegee. It is a quiet, retired town, just the place for study—forty miles east of Montgomery and five miles from Chehaw station, on the Atlanta and West Point Railroad of Alabama, with which it is connected by the Tuskegee Railroad. While it enjoys all the advantages of access that a large city does, it is at the same time far enough removed from the main line of travel to make it free from danger of contagious diseases. The climate is so wholesome that very often the health of students is greatly improved after a short residence here. The Western Union and Postal Telegraph companies and the Southern Express Company have offices in the town.

Students wishing to enter any of the Departments should come as early as possible after they have obtained permission to do so. If further information is desired, write for same to:

ROBERT R. MOTON, *Principal*,
Tuskegee Institute, Alabama.

COURSE OF STUDY

ACADEMIC DEPARTMENT
Normal Course

First Year Normal	Second Year Normal
English.	English.
Literature.	Literature.
General Mathematics.	Algebra.
Community Civics.	Commercial Geography.
General Science.	Agriculture.
Ancient History.	Bible.
Physical Training.	Physical Training.
Music.	Music.
Drawing.	Drawing.

Third Year Normal

English and Literature.
History (Medieval and Modern).
Chemistry.
Sanitation and Hygiene.
Economics.
Physical Training.
Music.
Drawing.

Electives (Choose One)

Geometry.*
French or Spanish.

* Required for students taking mechanical trades.

Fourth Year Normal

English and Literature.
American History.
Physical Training.
Music.
Drawing.

Electives (Choose Three)

Plane Geometry.
Solid Geometry ½.
Trigonometry ½.
Physics. *
Chemistry.
Sociology.
Negro History.
French or Spanish.

PREPARATORY COURSE

C Preparatory

Arithmetic:
Fractions.
Decimals.
Reading and Spelling.
Grammar and Composition.
Geography.
Nature Study.
Physical Training.
Music.
Writing and Drawing.

B Preparatory

Arithmetic:
Decimals.
Denominate Numbers.
Percentage.
Reading and Spelling.
Grammar and Composition.
Geography.
Nature Study.
Physical Training.
Music.
Writing and Drawing.

A Preparatory

Arithmetic:
Percentage.
Mensuration.
Reading and Spelling.
Grammar and Composition.
Geography.
American History.
Physical Training.
Music.
Writing and Drawing.

TEACHER TRAINING COURSE

Third Year Normal	Fourth Year Normal
Principles of Education.	Grade Methods.
Psychology.	School Management.
Practical Arts, ½.	Literature for Children ½.
Review of Grade Studies ½.	Practice Teaching.
English and Literature.	English and Literature.
Chemistry.	Negro History ½.
Hygiene and Sanitation.	Sociology.
	American History.

BUSINESS COURSE

Third Year Normal	Fourth Year Normal
Bookkeeping.	Bookkeeping.
Shorthand.	Commercial Law.
Typewriting.	Shorthand.
	Typewriting.
Business Arithmetic.	
English and Literature.	English and Literature.
Spelling and Penmanship.	American History.
Economics.	French or Spanish.
French or Spanish.	

HOME ECONOMICS COURSE—SMITH-HUGHES TEACHER TRAINING WORK

Third Year Normal

First Half	*Second Half*
The Home, 3.	
Clothing, 5*.	The Home, 3.
Care of Clothing, including Laundering, 2.	Foods, 5*.
Industrial History, 3.	Industrial History, 3.
	General Principles of Teaching, 5.
English, 5.	
Arithmetic, 3.	English, 5.
Chemistry (General), 3.	Arithmetic, 3.
Psychology, 3.	Chemistry (General), 3.
Gymnastics, 3.	Music, 2.
	Gymnastics, 2.

* Double Period.

Fourth Year Normal

First Half	*Second Half*
Clothing, 5*.	Foods and Nutrition, 2*.
Household Management, 2.	Home Nursing and Care of Children, 2*.
Special Methods of Teaching Home Economics, 5.	Household Management, 2.
Practice Teaching, 2.	Special Methods of Teaching Home Economics, 5.
	Practice Teaching, 1.
English, 5.	English, 5.
Economics, 3.	Negro History, 3.
Chemistry (Household), 3.	Physics (Household), 3.
Music, 2.	Music, 2.
Gymnastics, 2.	Gymnastics, 2.

* Double period

SMITH-HUGHES TEACHER TRAINING COURSE IN AGRICULTURE

First Year	**Second Year**
English and Literature.	English and Literature.
Economics.	Sociology.
Chemistry.	Physics.
Sanitation.	Agricultural Chemistry.
Plants ½.	Farm Management and Accounts.
Animals ½.	Methods and Materials.
Principles of Education.	

TRAINING OF TRADE TEACHERS—SMITH-HUGHES WORK

First Year	**Second Year**
Analysis and classification of trade knowledge (including detailed study of mathematics, science, drawing and English).	Methods of Teaching.
	Industrial Resources.
	Industrial Management.
Effectual Instructional Order.	Theory and Organization of Vocational Education.
	Government and Industry.
	Practice Teaching.

PHELPS HALL BIBLE TRAINING SCHOOL

B Preparatory

Bible I.
Preaching I.

Reading and Spelling.
Grammar and Composition.
Arithmetic:
Decimals.
Denominate Numbers.
Percentage.
Geography.
Nature Study.

First Year Normal

Bible III.
Christian Service.

English.
Literature.
General Mathematics.
Community Civics.
General Science or
History (Ancient).

Third Year Normal

Bible V.
History III.
Christian Doctrine I.
Christian Service II.

English and Literature.
Chemistry.

A Preparatory

Bible II.
History I.

Reading and Spelling.
Grammar and Composition.
Arithmetic:
Percentage.
Mensuration.
Geography.
American History.

Second Year Normal

Bible IV.
History II.
Preaching II.

English.
Literature.
Algebra.
Commercial Geography.

Fourth Year Normal

Bible VI.
History IV.
Christian Doctrine II.
Christian Service III.
Preaching III.

English and Literature.
American History.

Sanitation and Hygiene.
History (Medieval and Modern).
Economics and Business Practice.

Electives (*Choose Two*)

Plane Geometry.
Solid Geometry ½.
Trigonometry ½.
Sociology.
Negro History.
French or Spanish.

COURSE OF STUDY IN NURSE TRAINING

First Year

First Half

Hygiene.
Nursing Ethics.
Practical Nursing.
Materia Medica.
Anatomy and Physiology.
Demonstrations:
Dietetics.
Massage and Hydrotherapy.

Second Half

Practical Nursing.
Anatomy and Physiology.
Chemistry.
Dietetics.
Materia Medica*.
Demonstrations in Public Health Nursing.

Second Year

First Half

Surgical Nursing.
Demonstrations in Practical Nursing.
Bacteriology.
Anesthesia.
Massage.
Urinalysis.
Medical Nursing.

*Review.

Second Half

Pulmonary Diseases.
Child Nursing (Pediatrics).
Private Nursing.
Contagious Diseases.
Cardiac Diseases.
Public Health Nursing.
Obstetrics.
Materia Medica.*
Practical Nursing.*
Hygiene.*

Third Year

First Half

Surgical Nursing.
Demonstrations in Practical Nursing.
Medical Nursing.
Hospital Economics.

Second Half

Gynecology.
Mental Diseases.
History of Nursing.
Social Service.

Eye, Ear, Nose and Throat.
Obstetrics.

Anatomy and Physiology.*
Materia Medica.*
Practical Nursing.*
Dietetics.*
Hygiene.*
Bacteriology.*
Anesthesia.*
Massage.*
Pulmonary Diseases.*
Private Nursing.*

*Review.

DEPARTMENT OF WOMEN'S INDUSTRIES

All girls are required to take cooking and a certain amount of sewing, millinery, laundering and homecrafts.

The following elective courses are also given:

Domestic Science.
Plain Sewing.
Dressmaking.
Advance dressmaking, tailoring and millinery.

Homecrafts: mattressmaking, upholstering, basketry and bead work, broommaking, rugmaking, and chair seating.

Work may be also taken by a limited number of girls in the following activities not under this department:

Floriculture.
Truckgarden.
Poultry Yard.
Men's Tailoring.

AGRICULTURAL DEPARTMENT

First Year Normal

English.
Literature.
General Mathematics.
Community Civics.
Soils and Fertilizers.
Economic Botany.
Horticulture.

Second Year Normal

English
Literature.
Farm Arithmetic.
Bible.
Farm Crops.
Animal Husbandry.
Farm Mechanics and Engineering.
Biology.

Third Year Normal

English and Literature.
Algebra.
History (Medieval and Modern).
Chemistry.

Fourth Year Normal

English and Literature.
Sociology.
Chemistry (Agricultural).
Feeds and Feeding.

Dairying ½.
Bacteriology ½.
Veterinary Science.
Farm Management.
Markets and Marketing.
Soil Physics.

Electives

Landscape Gardening.
Economics and Business Practice.

The special agricultural studies are subject to revision and rearrangement.

ADVANCED COURSE IN AGRICULTURE

The Advanced Course of Study is open to students who have completed the prescribed Normal Course of Tuskegee Institute or its equivalent. It prepares men and women for advanced work in professional and practical agriculture.

FIRST YEAR

First Half	*Second Half*
Agronomy (Soils) 1.	Agronomy (Fertilizers and Manures) 2.
Animal Husbandry (Breeds) 1.	Animal Husbandry (Stock Judging) 2.
General Agr'l Chemistry 1.	Agr'l Chemistry 2.
Dairying (Testing) 1.	Dairying (Butter Making) 2.
Farm Management (Farm Accounts) 1.	Farm Management 2.
Rural Sociology 1.	Rural Sociology 2.
English 1.	English 2.

SUMMER TERM

Farm Management 3. Agr'l Botany.

SECOND YEAR

First Half	*Second Half*
Agronomy (Field Crops) 3.	Agronomy (Plant Breeding) 4.
Animal Husbandry (Stock Judging) 3.	Agr'l Economics (Marketing) 2.
Agr'l Economics 1.	Horticulture 1.
Breeding (Animal).	Surveying.
Botany 2.	Feeds and Feeding.
Spanish 2.	Zoology.
	Spanish 2.

SUMMER TERM

Farm Crops.

Landscape Gardening.
Horticulture (Market Gardening) 2.

THIRD YEAR

First Half	*Second Half*
Landscape Gardening 1.	Apiculture.
Floriculture.	Veterinary Science.
Poultry Husbandry (Breed types) 1.	Poultry Husbandry 2.
Microbiology.	Agr'l Education 2.
Entomology.	History of Agriculture.
Rural Journalism 1.	Rural Journalism 2.

SUMMER TERM

Farm Practice.

Agricultural Review.

DEPARTMENT OF MECHANICAL INDUSTRIES—TRADE SCHOOL

First Year Normal	Second Year Normal
English.	English
Literature.	Literature.
General Mathematics.	Algebra.
Community Civics.	Commercial Geography.
General Science.	Agriculture.
Ancient History.	Bible.
Physical Training.	Physical Training.
Music.	Music.
Drawing.	Drawing.
Trade Work.	Trade Work.
Trade Principles.	Trade Principles.
Mechanical Drawing.	Mechanical Drawing.

Third Year Normal	Fourth Year Normal
English and Literature.	English and Literature.
History (Medieval and Modern).	American History.
Chemistry.	Physics.
Sanitation and Hygiene.	Physical Training.
Economics.	Music.
Geometry.	Drawing.
Physical Training.	

Music.
Drawing.

Electives

French or Spanish.
Trade Work.
Trade Principles.
Mechanical Drawing.

Electives (Choose Three)

Solid Geometry ½.
Trigonometry ½.
Chemistry.
Sociology.
Negro History.
French or Spanish.

Trade Work.
Trade Principles.
Mechanical Drawing.

The Following Trades are Taught

Building Trades

Carpentry.
Brickmasonry.
Plastering and Tilesetting.
Tinsmithing.
Plumbing.
Painting.
Brickmaking.
Architectural Drawing.
Woodturning.
Concrete Work.

Vehicle Building Trades

Wheelwrighting.
Blacksmithing.
Vehicle Painting.
Carriage Trimming.

Leather Trades

Shoemaking.

Harnessmaking.

Metal Trades

Steam Engineering.
Applied Electricity.
Machine Shop Practice.
Automobile Mechanics.
Steamfitting.
Foundry Practice.

Additional Trades

Tailoring.
Printing.
Photographic Instruction.

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R. O. T. C. THREE-YEAR COURSE

(Junior Unit)

Second Year Normal—3 Hours per Week

First Term (Practical)

1. Infantry Drill, close and extended order to include the School of the Soldier, Squad and Platoon. Tests.
2. Physical Training, Calisthenics and Mass Games.
3. Bayonet Training.
4. Military Courtesy and Discipline.

NOTE: This period to be devoted especially to individual training. The drill period is divided into three fifteen-minute periods. Instruction in at least two of the subjects is given daily, except when arms are necessary. The securing and turning of arms consume one fifteen-minute period.

Second Term (Practical)

Infantry Drill: Close and extended order include the School of the Company, the Battalion, the Regiment. Patrolling, Advance and Rear Guards, Outposts, Combat, and Ceremonies. Preparation for and Competitive Drill.

Theoretical—1 Hour per Week

1. Organization to include the platoon.
2. Nomenclature and care of the rifle. Infantry weapons. Interior guard duty. Individual infantry equipment. Combat.
3. Woodcraft, signalling (Semaphore or Wigwag), Message Carrying. First aid to the injured.

THIRD YEAR NORMAL

Practical—1 Hour per Week

1. Same as Second Year, except that members of this class will be given training as non-commissioned officers.

Theoretical—1 Hour per Week

1. Organization: Company, Battalion and Regiment. Ceremonies.
2. Map reading. Marches and camping. Exercises in scouting and patrolling. Military hygiene and sanitation.

FOURTH YEAR NORMAL

Practical—3 Hours per Week

1. Same as Second Year, except that members of this class will be given training as platoon, company, battalion, staff and line, regimental, staff and line officers.

Theoretical—1 Hour per Week

1. Organization: Battalion and regiment. Ceremonies.
2. Map reading. Marching and camping. Exercises in camping and patrolling. Solution of Map Problems.
3. Psychology of Leadership.

HOSPITAL AND NURSE TRAINING SCHOOL

The John A. Andrew Memorial Hospital, a large, modern, well equipped, general hospital, offers excellent opportunities for the training of nurses. The Nurse Training Course covers a period of three full years. Persons desiring to take this course must be between twenty and thirty-five years of of age, of average height and in sound physical condition.

Candidates for the Nurse Training Course must be able to enter at least the First Year Normal Class. They are permitted to attend either day or night school for their academic training. Those who go to day school work at the Hospital every other day. Night school, and special students are allowed to work out their board. Nurses are also allowed one-fourth of all they earn when they are off on private duty.

Persons desiring to devote all of their time to Nurse Training without carrying academic studies must show by examination or otherwise that they have completed a course of study equivalent to our Second Year Normal. These nurses do not have to pay the entrance fee of $15.00, paid by all other students. Their uniforms are furnished them, and, at graduation, their class pins and invitations are given them.

Candidates are accepted on probation. If, at the end of two months, they are satisfactory, they are admitted as regular pupil nurses. They should provide themselves with an inexpensive watch, a pair of comfortable shoes with rubber heels and washable working dresses. They are also required to furnish three recommendation, one from a prominent business person, one from their employer, and one from their physician.

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